

Checklist for Living Histories Multigenre Web

Students' Names:

Your English teacher will keep the top of this list for you and will be checking your completion of tasks. Each task met on time is worth 5 points. Each day late after means a reduction in one point. Meeting your deadlines is worth 60 points. You should print a copy of this checklist for your own records. The entire project is due May 2.

Task	Description of Task	Due Date (2007)	Done	Points
1.	We have narrowed our topic focus and had our topic approved.	3/21		
2.	Our Request for Interview form is ready to mail or deliver.	3/30		
3.	We have had our notes checked by our teacher.	4/9		
4.	A draft of our annotated bibliography is finished.	4/9		
5.	Our teacher approved our interview questions	4/11		
6.	Our Historical Overview is finished.	4/13		
7.	We turned in our signed Interview Release Form.	4/16		
8.	Our interview has been completed.	4/16		
9.	Our first two genre pages are finished.	4/20		
10.	Our transcript is finished.	4/23		
11.	Our title page and table of contents page are finished.	4/25		
12.	Last two genres pages are finished.	4/27		

Special Notes:

Personal Checklist for project:

Students' Names:

We have ten in-text hyperlinks in our living histories project	
We have a photograph.	
We have a title page.	
We have a table of contents page that includes hyperlinks to all our pages.	
We have a prologue or preface.	
We have a historical overview.	
We have a transcript of our interview.	
We have four genre pages.	
We have an epilogue.	
We have an annotated bibliography.	
We have checked the rubric to make sure we're going to do well.	
We have prepared for our presentation.	
We have completed our self-assessments.	